

**Fort Nelson Minor Hockey Association**

Executive Meeting Minutes

September 2, 2020 Woodlands Hotel

**In Attendance** **Absent**

Ryan Carter Weylin Ashdown Nicole Ashdown

Shastine Fischer Lisa Rowley Shawna Wark

Jason Kay Heather Robinson Holly Leroux

Sonny Olkh Kai Potter Brenda Enax

Sean O’Shaughnessy Heather Eling

Minutes recorded by Heather Eling

1. 7:00 PM Meeting called to order by Ryan Carter.

2. Acceptance of previous meeting minutes.

 Motion to approve made by: Jason Seconded by: Kai All in Favour

3. Business Arising from Minutes

 - Sean has all Timbits Jerseys and sock ordered. 23 jerseys per team, 3 teams per division. Sean has requested for them to arrive by the end of September.

- Jason has located all the sizes ordered per division from a previous order. Wondered if anyone remember any size issues from past jersey stock? Were goalie jerseys big enough? No-one at table remembered any issues.

- Looking at jersey numbers as discussed last meeting it seems that most numbers have someone who requests them so looking to keep numbers linear and not follow through with celebrity jersey numbers. Need to get them ordered so we have them in time.

- Ryan asked table if we are still interested in ordering matching socks and selling them to parents for a small markup.

Motion to purchase the matching socks for each jersey ordered and to sell them at a price to be determined once we know final purchase cost.

Motion made by: Weylin Seconded by: Sonny All in Favour

- All other business arising for minutes will be covered later in meeting.

4. Executive Reports

**President - Ryan Carter:**

- Met with the Rec Centre Manager on Monday with Sonny. The arena will be closed Sundays and Mondays. We could request more ice (as one or both of those days open) but it would be at increased cost. Staff will need 30 minutes between ice users for extra cleaning time and this increased cleaning is using the staffing hours up in less days. It would be a council decision though so we would need to send a letter to council to request this. General agreement is that it may be worth sending the letter to council and encouraging Mile 300 to send one as well.

- The Rec Centre has a max of 240 people in the entire facility at one time. The ice areas are recommended at 50 persons per arena (25 on ice/25 in stands). There is some flex with these numbers though and we can have more on ice if there are less off ice. If games happen we could potentially use the primary arena for games with more audience if we kept numbers low on the secondary ice.

- Maximum of 3 people on the benches at any time. We may have to look at putting benches on the timekeepers’ side and changing at the whistle is we get to having games with these restrictions.

- All attendance needs to be tracked for contact tracing purposes. Every player, coach, safety and spectator will need to sign in every time they attend a practice or game.

- Rec centre has said a maximum of 6 people can be in a dressing room.

- Ryan spoke to FSJ on their plans. They are not planning any local games until at least November. Planning for skill development, small scrimmages and practices until we know more. We will follow a similar plan.

- There is no rep hockey this year or out of province play. FSJ will have zone teams but if/when NERHL is able to run it will be a lot bigger than in the past. There is a meeting September 12th regarding this and the inclusion of Bantam/Midget age ranges.

**Vice President - Shastine Fischer:**

- Still needs to get together with Ryan for one day to go through the FNMHA Policy and Procedure. They will work out a suitable time.

**Treasurer – Shawna Wark:** (absent)

 - From Shastine: Shawna is having to take a break for family reasons at present so Shastine and Heather R are taking on additional duties until she can return. The have met with Scotiabank and will be moving all the various accounts there. They are discussing better credit card management to save fees and keep things tidier. The transfer of accounts should happen this week.

 - Elaine is continuing with all the bookkeeping side and is reporting to Shastine and Heather R for now.

**Secretary – Heather Eling**:

- Nothing to add at this time.

**Head Coach – Weylin Ashdown:**

 - Now we have a better idea of a timeline for getting on the ice he plans to schedule a coaches meeting.

- Ryan would like to split the 5, 6, 7, 8 year age groups if we have enough coaches. Strong 5 or 7 year olds could play up and newer 6 or 8 year olds could play down. Gives ability to develop appropriate skills with different levels of abiity.

- Under 7’s and Under9’s could move to 45min ice times and could be back to back without ice cleaning to save some of the available ice time.

- Coaches meeting needs to cover social distancing practices on ice and what things will need to change. Also how situations need to be dealt with such as a child getting sick on the ice.

**Head Referee - Kai Potter :**

- Waiting to hear from the Ref trainer how clinics will work this year. Should hear more this week. Has had several people express an interest.

**Risk Manager - Sonny Olkh :**

- Nothing to add at this time.

**Registrar - Heather Robinson :**

- Once the bank account switch to Scotiabank is completed this week she will get it all linked up to TeamSnap for online program registration. She has worked with TeamSnap to get all the registration systems set up as we need including, kidsport, volunteer fees, jersey deposits.

- Will we be able to have early registration this year? Do we charge full fees? Looking at charging full fees (or highest estimate) and then if season is cancelled we can look at refunds. Easier to refund money than need to ask for more.

- We need to figure out our ice before we can figure out registration fees (see Ice Manager below).

- Once registration fees and ice times are decided we need to ‘blitz’ online registration to get numbers confirmed. No idea what numbers will be at this point due to Covid concerns.

**Publicity - Jason Kay :**

- Showed samples of the new jerseys. They look great!

- After seeing the jerseys in person the closeness of the colours is of concern for FN v FN games. Decision to add the white jersey option to the mix for example: If Team A had green jersey and white jersey; Team B would have black jersey and white jersey.

**Ice Coordinator - Lisa Rowley :**

- All ice users have been asked to say what they want and then the Rec centre will decide who gets what. Suggestion to request as much ice time as possible, may help with our request to council for more days.

- Suggested to plan our ice time requests assuming 200 registered players (We had 204 last year). Ryan will work with Lisa on this and they may need to go back to the Rec centre.

- Ryan, Lisa and Heather to meet separately to work through the Ice time/Registration cost decisions ASAP so we can begin registration this month.

**Gaming Coordinator - Holly Leroux :** (absent)

**Fundraiser - VACANT :**

**Equipment Manager – Sean O’Shaughnessy :**

- Looking at supplies and suppliers. Questioned his budget, to bring what he wants to the table and we can approve from there.

- Has a sponsor in mind for pucks. Pricing 300 pucks with logos on one side, comparing price vs durability of logo.

- Ryan has 2 carts at his house for Sean to add to equipment room.

5. Division Coordinator Reports

**Under 7 - VACANT :**

**Under 9 - Nicole Ashdown :** (absent)

**Under 11 - VACANT :**

**Under 13 - VACANT:**

**Under 15 - VACANT:**

**Under 18 - Brenda Enax:** (absent)

**Girls - VACANT:**

6. New Business

**Executive Positions**

- Need the sponsorship position filled ASAP. Ryan to ask Kristin if she would be willing to take this on.

- Shastine is going to call around to people to try and get the coordinator positions filled. Nicole is still flexible between coordinating Under 9 (Novice) OR Under 13 (PeeWee).

**Registration**

Covered above.

**Return to Play Update**

- Sonny presented an updated Return to Play plan. We went through the plan page by page at the table noting changes.

- Still some sections that will need to be completed before it can go live. RTP needs to be online before we can begin registration. It will be a living document subject to changes as new procedures, guidelines and rules come down from the PHO, BC Hockey and VIASPORT.

- Equipment room access will have to be very strict this year with minimal people having code. No coaches sending children into room or passing on code to those who do not need access. Perhaps only one coach per team, and either the safety or coordinator should have the access code.

- Sanitation of equipment needs to be organised, who is responsible and how will it be achieved? No communal gear may have to be enforced. No dressed goalies unless they have their own equipment to begin with.

- Hand sanitiser to be added to entrance to equipment room.

- Equipment room needs to be rekeyed so code can be changed – Sean to contact Pete Dawe for assistance with this.

- Please refer to RTP Plan for more details.

**Banking Relationship Decision**

Covered above.

7. Meeting Adjournment

 Motion to adjourn made by: Kai Seconded by: Heather R All in Favour

Meeting Adjourned 8:04 pm

Next Meeting: October 7th, Location TBA.